

Constitution of the Columbia Bombshells Women's Rugby Football Team

Article I

Name

The club is and shall be referred to as the Columbia Bombshells Women's Rugby Football Team or the Columbia Bombshells WRFC.

Article II

Objectives

- The introduction, teaching, promotion, encouragement, understanding and extension of the game of Rugby Union Football and all of its aspects within the community and outlying areas of Columbia, South Carolina.
- To ensure the playing of the game of Rugby Union Football within said area is carried out observing fair play according to the Laws of the Game and a sporting spirit.

Article III

Membership

The Columbia Bombshells WRFC membership shall be open to any willing and able persons who wish to contribute in the objectives of the club as stated in this constitution.

Eligibility Requirements for Members

- Female
- Pay dues to the club in the specified amount and deadline set by the treasurer.
- CIPP with USA Rugby Football Union.
- Complete and sign USA Rugby Football Union medical release form.
- Take responsibility to follow, as set forth by this constitution, the Requirements and the code of conduct that may be instituted by the Club, according to this constitution, for the benefit and objectives of the club.

Benefits of Membership

- Eligible members shall be able to vote in club affairs.
- Attend all group functions.
- Eligible members are able to hold any officer position.
- Members may be chosen as captain.

Amount of Dues

The amount of dues may vary depending on the financial status and needs of the club at the time dues are assigned.

Article IV

Affiliation

- Club and its members will observe and be governed through its affiliation with the Palmetto Rugby Union and the USA South Rugby Union which directly interprets the Laws of the Game as written by the International Rugby Board.
- The Club shall remain governed by the Palmetto Rugby Union, the USA Rugby Football Union and the International Rugby Board.

Article V

Officers

The officers shall comprise the Executive Committee that will govern the club.

President

- The President of the club shall be the Chief Officer of the Club and shall have general and active supervision over the business of the club and oversee its other officer positions, subject to the control of the voting members of the club.
- She shall act as a liaison with the team coach, as well as with USA Rugby, USA Rugby South and the Palmetto Rugby Union to ensure the club remains in good standing with each of these rugby unions.
- The President shall also be the chief representative of the club in all outside meeting, activities and functions.
- It is the President's duty to conduct biannual general club meetings.

Vice President for Fundraising

- The Vice President for Fundraising coordinates events to raise funds for the club.
- She must also actively recruit sponsors, conduct all communication with such sponsors and will be responsible for the sponsor recognition.
- Must produce plans and report on such at quarterly Executive Committee meetings.
- All funds accrued through fundraising shall be directed to Treasurer.

Vice President for Recruiting

- The Vice President for recruiting shall be in charge of all club recruitment efforts.
- She shall organize club involvement in community/charitable events.
- She shall administer the team listserv and phone list.

Match Secretary

- The Match Secretary shall be responsible for the scheduling, in advance, of all matches, including, but not limited to, finding a referee, booking a pitch, and pitch set-up.
- The Match Secretary shall produce schedules two months prior to play.

Secretary

- The club Secretary will be responsible for recording meeting minutes.

Treasurer

- The Treasurer of the club shall have charge and custody of and be responsible for all of the funds of the club.

- The members of the club shall direct the collection of dues, deposit, and disbursement of the funds and the exhibition and auditing of accounts.
- Treasurer must report on funds at biannual general meetings and must also produce a budget for the funds.

Rookie Retention Coordinator

- The Rookie Retention Coordinator shall be responsible for integration of rookies in team culture.
- The coordinator will maintain contact with rookies and organize rookie night.

Web Developer

- The team web developer will design, maintain, and update the www.columbiawomensrugby.com website.

Involvement Requirement for Executive Committee Positions

- Paid all current dues to the club.
- Member must be able to uphold responsibilities of position as stated in this constitution.

All officers of the club shall take office after annual elections that shall be held during the month of July and hold the office for a period of one year.

In the event of a vacancy of an office between meetings of the club, the President may appoint an individual to fill the office with approval of the Executive Committee until the next club meeting at which time the club will nominate and elect an individual to complete the remaining time of the term.

Other positions of responsibility shall be assigned by the Executive Committee and are subject to the provisions set forth in the By-Laws. In case of an injury to an officer, they shall retain position as long as they are still actively participating as a member of the club.

Use of Club Funds

Club funds will be used as payment for, tournament fees, field and referee fees for home matches, social activities, USA Rugby team CIPP fees, Palmetto Rugby Union fees, team or field equipment, or other member activity if so decided by majority of club members.

Article VII

Amendments

- This constitution may be amended by two-thirds of the members of the club that are present at club meeting at which amendments are made.
- The details of any proposed amendments shall be circulated to all members with the call of the meeting at which the vote is taken.
- Such details shall be sent out not less than seven or more than fifteen days prior to such club meeting.